

# TRANSCRIPTS

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A Transcript is the student's permanent academic record. Students can access their Transcript online via [webservices.essex.edu](http://webservices.essex.edu).

Official Transcripts are directly sent to other colleges or third parties, upon written request and authorization by the student.

A Transcript fee is charged to current and former students for each Transcript generated.

Transcripts will not be issued until all outstanding obligations to the College are satisfied.